

Message from the Tennis Chairman

This is a great time to be a member of the Club; 150 new members have joined over the last eight months and our teams have won more trophies than any other club in Kent for the third year in a row. Our club sessions continue to be very well-attended and are a great way to meet other members as well as enjoy social and competitive tennis.

This Tennis membership guide will provide all current as well as new members with the information you need to make the most of your membership, including details of club sessions, team play, internal box leagues and details of the many coaching options available.

We have a hard-working tennis committee whose sole aim is to ensure everybody gains the maximum benefit from their membership. If anything in the guide is unclear or if there is anything that I or other members of the Tennis Committee can do for you, please contact us.

*Mark Braden
Tennis Chairman*

Contents

- 1. Club Sessions.....2
- 2. Teams2**Error! Bookmark not defined.**
- 3. Club Tournaments 2
- 4. Tennis Singles League..... 2
- 5. Coaching 3
- 6. Junior Play 4
- 7. Rules for the Booking of Courts. 4
- 8. Floodlit Courts – planning and lighting control..... 5
- 9. Guests 6
- 10. Charging and Payment Details..6
- 11. Club App.....7
- 12. View Your Account.....7
- 13. Wimbledon Ballot7
- 14. Tennis Committee.....7
- 15. Tennis Clothing..... 8
- 16. Tennis Etiquette 8
- 17. Club Policies 9

1. Club Sessions

There are five club sessions held each week. Club sessions are open to all members to come along and mix in for games with others. All sessions are very social as well as competitive and Tuesday is coach led so you can pick up some handy tips as well!

Summer

Tuesday	6.00 – 9.00pm	Grass 1, 2, 3, 4, 5 & 6	Coach led from 7.00pm
Tuesday	1.30 – 4.00pm	Grass 5 & 6	Member led
Thursday	1.00 – 3.00pm	Grass 5 & 6	Member led
Saturday	2.00 – 5.00pm	Grass 4, 5 & 6	Member Led
Sunday	2.00 – 5.00pm	Grass 4, 5 & 6	Member led

Winter

Tuesday	6.00 – 9.00pm	Clay 9, 10, 11 & 12	Coach led from 7.00pm
Tuesday	1.30 – 4.00pm	Clay 9 & 10,	Member led
Thursday	1.00 – 3.00pm	Clay 9 & 10	Member led
Saturday	2.00 – 4.30pm	Clay 9, 10, 11 & 12	Member Led
Sunday	2.00 – 4.30pm	Clay 9, 10, 11 & 12	Member led

2. Teams

Number of teams:

The club runs 23 adult teams in the summer and 20 adult teams during the winter. The Club is the most successful club in Kent, winning more trophies than any other club.

The team Captains and their contact details can be found on our website – Tennis > Tennis Fixtures.

The fixture list is displayed on the club notice board and on our website – Tennis > Tennis Fixtures.

To play in a team please speak to Lisa King (tennisfixtures@spltsrc.co.uk) or Mark Braden (tennis@spltsrc.co.uk).

3. Club Tournaments

We have a very active competitive section at the club and run regular club tournaments throughout the year. Look out for this information on club news and on our social media channels as they are a great way of getting more involved at the club.

4. Tennis Singles Leagues

The Club runs successful singles tennis leagues, and they are open to all members.

Each player is placed in a division of 6-7 players. A league cycle is two calendar months and games should be self-arranged at a mutually convenient times with those in the same division. The match format will be the best of three sets with the third set being a championship tie-break up to 10 (although if both players decide to play a full set this is ok). You will receive points for each match you participate in.

At the end of each league, points are tallied up and promotions and relegations take place between the divisions.

Results for the leagues can be viewed and entered on ClubSys. You can email your opponents from there too.

If you wish to join the league, contact Anis Fatani (tennissingles@spltsrc.co.uk).

5. Coaching

The Club runs an extensive adult and junior coaching programme with over 200 participants each week.

To find out more or to book a place, contact:

Head Coach: Ania Chwiejczak: 07761 306738 ania@spltsrc.co.uk

Coaching Admin: Gary Le Pla: 07910 770147 gary.lepla@spltsrc.co.uk

Club office: 020 8464 9106

Adult Coaching

The club runs courses for complete beginners called Xpress tennis. These are six-week starter courses

There are also beginner, intermediate and advanced courses. We are happy for you to try out one of these groups free of charge and if you like it enrol on the programme.

For those who would prefer not to commit to a regular course we also have some Pay and Play coaching sessions. These sessions work using a 'WhatsApp' group where you indicate each week whether you will be attending. Minimum numbers are 3 and maximum numbers in a group are 8.

Full details are on the noticeboard or you can contact the Club on the numbers below.

Individual lessons are available with our coaches - and they can be contacted directly or again through the Club.

Junior coaching

This starts with our mini tots at 3 years old and we then have:

Mini tennis Red	5 to 8 years old
Mini tennis Orange	8 to 9 Years old
Mini tennis Green	9 to 10 or 11 years old
Yellow ball:	11+

Courses are held every day of the week and children can try out a class free of charge before enrolling.

Children can also have individual lessons.

6. Junior Play

Junior memberships are up to 18 years inclusive. The cost of membership depends on age and also, if between 5 and 8, whether they are receiving coaching.

Junior memberships allow the junior to play both tennis and squash. They can book courts and there are no court fees except for floodlit tennis.

They may play with their parents if their parent joins as a Parent Playing Member. This is only applicable if children are under 10 years of age, if children are older a standard membership category needs to be taken up by the parent.

7. Rules for the booking of courts

All courts can be booked 14 days in advance. The online booking system opens at 6am two weeks ahead.

Booking of courts can be done online on any computer by going to our website www.thesundridgeparkclub.co.uk and clicking the "book a court button". You can also book on the club app or on the clubhouse booking computer.

a) Confirming courts and no shows.

To help us keep track of court usage please confirm you have shown up for your booked court. You do this by logging on to the booking computer in the clubhouse. You have half an hour before the booking or half an hour after the booking to log on.

The login process also means we are certain members are coming along for the courts they have booked. If you do not confirm you have arrived, the system will generate a fee of £5 for a 'no show'. This will be invoiced and collected by direct debit.

To log on you can use your fob or card. Go to the booking screen and press 'log on'. This will then log you on and you then proceed with the questions on the screen.

If you do not have your card or fob with you, then you can enter your surname and then your password.

b) Cancellations:

If you are not going to use a court that you have booked, please cancel the court. This allows other members to use the court and cancels the operation of the floodlights if during floodlight hours.

Off Peak: You may cancel a court at any time up to the time of the booking. There will be **NO** charge for cancelling the court. You may however be charged a no show fee if you do not come along for your court and confirm your arrival.

Peak times: If you cancel a peak court within 48 hours of the booking then you will be charged a cancellation fee of £5.

But you will **NOT** be charged if someone subsequently rebooks the court. The earlier you cancel the more chance there is of someone re-booking.

Peak times that may cause a charge are **6.00pm to 9.00pm** weekdays and **9am to 2pm** Saturdays and Sundays.

c) Bad weather and/or rained off courts

Courts need to be cancelled so that you do not get charged any fee. This can be done online. If the courts are cancelled during the peak periods then please also email admin@spltsrc.co.uk (with court number, date and time) so that we can cancel any cancellation fees. It also, during the winter, prevents the lights going on. If you do not email us, then we will not know and you will be invoiced a cancellation fee.

d) Waiting list

There is a waiting list which means if all courts are booked on the day and times you want to play you may put your name down on the list. This can be done online or on the app.

You put your name down on the booking page for the day you want and the times you would be prepared to play. There are then two options. You definitely will take the court or please let me know and I will respond. The court will be held for you for one hour, after which it will be released.

The person who puts their name down first will be contacted first and then if the court is declined or the time expired it will be offered in a similar way, to the number two on the waiting list.

e) Additional court time

The system allows you to book additional time if you arrive early or want to play afterwards. This is providing the court is not booked before or after by others.

To add time, log on as usual and touch your booking. It will come up with a button 'additional time' on the right-hand side. Press accordingly.

You can book up to 15 minutes before your booking or up to half an hour after your booking. You can only add the additional time afterwards once the booking has started.

f) Number of bookings you can have per day

Members can book up to 1.5 hours per day. This means courts can be available for all members

8. Floodlit Courts – Planning and Lighting Control

The Club has 7 floodlit clay courts and 1 floodlit tarmac court. These are governed by planning rules:

Clay courts:	9 – 11	1 Sept - 30 April	until 10pm weekdays, until 7pm weekends
Clay court:	12	1 Sept - 30 April	until 8.30pm weekdays,

			until 7pm weekends
Tarmac Courts	13	15 Sep – 15 April	Until 8.30pm weekdays only
Clay courts	17 – 19	All year	Until 10.00pm

If the lights on the court are due to come on during or before your booking the booking system displays a small yellow rectangle. The lights will start to come on 10 minutes before the court time so that they will be fully bright by the time you play. They will go off 5 minutes after your court booking has ended unless someone is straight after you.

The turning on and turning off of the lights, is controlled by the booking computer and members need to do nothing else except log in and cancel courts if there is bad weather.

Remember the floodlights are automated so if you do not cancel your court or incur a no show charge, you will also incur the charge for the floodlights which will automatically come on.

Should the computer system fail, the Club has an override system to turn on each court. Duty managers and office staff have the appropriate key to do this.

In the case of an electrical fault or a power failure the override system will not work.

9. Guests

Members may bring each guest a maximum of six times a year. Members are responsible for the behaviour of their guests at all times and are responsible for the payment of the appropriate guest fees.

The guest fees are payable through the booking system. When you log on to confirm the court that you are playing on, you will be asked if you are playing a guest. If yes, then you will be asked a couple more questions. You pay no cash, but the amount owed will be invoiced the following month and we will collect the money by direct debit.

Guest fees:

Grass Court: £15

Clay Court: £7.50

Hard Court: £5.00

Juniors on any court: £5.00

10. Charges and Payment Details

Daylight tennis courts – all courts are free

Floodlit tennis courts - £4 per half hour

No show charge - £5 (if you do not confirm your court)

Cancellation fee, where applicable - £5

All court fees and charges are invoiced the following month and the money is collected by direct debit

11. The Club App

The Club has an app for use by members. You can download it from the app store – either Apple or Android. Just search for 'Sundridge Park Club' in the store.

You can book courts simply this way. You can also access the tennis leagues and waiting lists from the app along with adding additional times.

12. Viewing Your Account and Personal Details

To view your account and see the status of invoices and payments, you can either view online or by using the app.

Online: Logon > My Details > Account Details

App: My bookings and then press the box on the top left in the green bar

Amending details, changing passwords, email addresses, making your details viewable to other members so they can contact you

You can do all this online.

Log in as if booking a court > My Details

Select whichever option you want.

13. Wimbledon Ballot

Sundridge Park is allocated a number of tickets dependent on how many Club members 'opt in' on the LTA website. The Club's ballot is run directly by the LTA and they will contact you to let you know if you have been successful in securing tickets for that year.

Eligibility for the ballot is set by the LTA. All playing members and Juniors over the age of 11 are eligible to enter. You must be a British Tennis Member (BTM) and be registered to Sundridge Park. If you are a member of another club, you can be registered to more than one venue.

You need to 'opt in' to the ballot on the LTA website. All BTM members are emailed full details and the Club will also remind you.

Your subscription at the Club needs to be active at the time of the draw.

Strict rules apply. Full details are available on the LTA website under LTA members venue ballot rules. You may **not** sell on your tickets. If you find you cannot go you must return them to the LTA and they will give you a refund. The Club could lose its entitlement in future years if this rule is broken.

14. Tennis Committee

Mark Braden	Chairman
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Sarah Braden	Secretary
Lisa King	Kent/North Kent Rep
Clare Byrne	Internal tournaments
Andy Hanks	New Members' Representative
Lee Sales	Members' Representative
Sam Aldred	18 – 29 Members' Representative

15. Tennis Clothing

All members must wear appropriate tennis clothing whilst on court.

Shirts must be worn at all times on all courts.

Please do not wear shoes with raised heels, deep ribbing, studs or spikes. No cross trainers are permitted on the grass courts.

Football/rugby kit, tank tops and other similar clothing is not permitted.

16. Tennis Etiquette

Please always wait for a suitable break in play before collecting a ball from an adjacent court

Please wait for a convenient break in play on adjoining courts before going onto a court

In no circumstances may members trespass into a neighbour's garden to retrieve a ball.

Do not take any glasses onto the courts. Use plastic bottles for drinks. A water fountain is available just outside the changing rooms.

Good levels of behaviour are expected from members and their guests at all times. The use of bad language and excessive noise will not be tolerated.

Members are required to remove any rubbish and keep the site tidy.

When playing on clay courts, please wipe your shoes on the mats and brushes provided before and after (to save transfer of debris onto the clay surface, or of clay onto the grass or into the clubhouse).

After your game please use the drag mats provided, unless the clay is set and unsuitable for dragging.

17. Club Policies

The Sundridge Park Club

Lawn Close

Garden Road

Bromley BR1 3NA

Phone: 020 8464 9106

Email admin@thesundridgeparkclub.co.uk

www.thesundridgeparkclub.co.uk



[TWITTER.COM/SPLTSRC](https://twitter.com/SPLTSRC)



[@THESUNDRIDGEPARKCLUB](https://www.instagram.com/thesundridgeparkclub)



[FACEBOOK.COM/THESUNDRIDGEPARKCLUB](https://www.facebook.com/thesundridgeparkclub)

The following Club policies are available on the club website:

- GDPR
- Sickness and Injury
- Safeguarding
- Diversity and Inclusion
- Whistleblowing
- Recording and publishing images
- Social media